

**HKU Business School**  
**Masters Programmes**  
**Extension of Study Period Application Form**

Students who have been admitted in the 2023-24 academic year and plan to extend their study period to two years, i.e., completing the programme by the end of the 2024-25 academic year must complete this Extension of Study Period Application Form and submit it to the Programme Office through email by the **add-drop deadline of the final module, 2023-24**. Late applications will not be considered.

Surname: \_\_\_\_\_

First Name: \_\_\_\_\_

Programme: MAccct / MEcon / MFin / MFFinTech / MGM / MSc(BA) / MSc(Mktg)  
(Please delete as appropriate)

Year of Admission: \_\_\_\_\_

University No.: \_\_\_\_\_

Email: \_\_\_\_\_@connect.hku.hk

Phone No.: \_\_\_\_\_

**Extension of Study Period**

I would like to apply for extension of my study period to two years, i.e., completing the programme by the end of the 2024-25 academic year, for the following reason(s):

---

---

---

**Terms and Conditions:**

1. I understand that courses offered in my first year may not necessarily be offered in the second year.
2. I understand that starting from 2022, two Congregations will be held each year to confer on the graduands, i.e., Summer Congregation in July and Winter Congregation in November/December. Upon approval of my study period extension to the 2024-25 academic year, my degree will be conferred at the Winter Congregation in November/December 2025, unless you are able to complete all programme requirements by Module 5, 2024-25 and make a request to the Programme Office for joining the Summer Congregation by the add-drop deadline of Module 5, 2024-25 (by making a request for early graduation by the add-drop deadline of M5).

☐ I have read and understood the above “Terms and Conditions”. I undertake to take full responsibility for extension of my study period to two years and any consequences that may incur.

Date: \_\_\_\_\_

Signature of Student: \_\_\_\_\_

**For Office Use Only:**

Approval	Date Received	Remarks:
Approved / Disapproved	Confirmed Date:	