

**HKU Business School
Masters Programmes**

Application for Taking Additional Elective Course(s) in 2023-24

Application Instructions

1. The completed application form and your latest HKU transcript should be submitted to the Programme Office through email at least one month before the start of the module concerned.
2. Applications with incomplete information or insufficient documentation will not be processed.
3. Late applications will not be considered. You are strongly advised to plan ahead and submit your application as early as possible.
4. Applicants will be notified of the results by email individually at the beginning of the add/drop period of the module concerned.

Personal Information

Surname: _____ First Name: _____

Programme: MAcct / MEcon / MFin / MFFinTech / MGM / MSc(BA) / MSc(Mktg)
(Please delete as appropriate)

Year of Admission: _____ University No.: _____

Email: _____@connect.hku.hk Phone No.: _____

Taking Additional Elective Courses

I would like to apply for taking the following additional elective course(s) in the curriculum:

No.	Module	Course Code	Course Name
1			
2			

Terms and Conditions:

1. The application for enrolling in additional elective course(s) is not guaranteed, and is subject to availability of quota* and approval by the Programme Committee based on students' profile, capability and performance in the programme.
2. Students can choose to take at most two additional courses throughout the entire study period.
3. An additional course fee will apply for each successful enrolment, which is applicable to students admitted in 2022-23 and thereafter.
4. The extra credits attained from the additional elective course(s) shall be counted on top of the required credits for graduation, and the course grade(s) of the additional elective course(s) taken will be counted towards the CGPA. Students may run into the risk of not performing satisfactorily in the additional elective courses(s) taken. Students shall take full responsibility for any consequences that may incur.

** Priority will be given to those who take the elective course(s) to fulfil the curriculum requirements for graduation.*

☐ I have read and understood the above "Terms and Conditions". I agree to take full responsibility for any consequences that may incur due to taking additional elective course(s).

Date: _____ Signature of Student: _____

For Office Use Only:

Approval	Date Received	Remarks:
Approved / Disapproved	Confirmed Date:	